

Huaxia Chinese School at Great Valley -- School Year 2009-2010

Parents On Duty Sign up Sheet (家长值班表) ***

Date	Parents On Duty					
	1:00 to 3:00PM EST*					
	Parent A	Phone	e-mail address	Parent B	Phone	e-mail address
11/1/2009	Li-Bin Wang	203-733-0305	wang3966@gmail.com	Frank Shi	610-518-7660	shifushun@hotmail.com
11/8/2009	KaiKe Wan	610-363-7867	kaikewan@yahoo.com	Lucy Lu	610-708-8019	xiaping_lu@yahoo.com
11/15/2009	Amy Tang		kevin198087@gmail.com	Dongmei Wang	610-209-5075	dwangabc@gmail.com
11/22/2009	James Wang	610-280-9198	zjw@yahoo.com	Zhanling Wang	610-726-1398	wzhanling@hotmail.com
12/6/2009	Ruwei Chen	610-524-5861	rwchen6465@yahoo.com	Milly Wen	610-594-7443	milly_wen@hotmail.com
12/13/2009	Catherine Eghbali	610-518-6120	catherine.eghballi@acegroup.com	Huiling Zeng	610-578-9327	huiling.zeng@gmail.com
12/20/2009	Snow Day					
1/10/2010	Mingqi Zhu	484-802-0443	ming.zhu@comcast.net	Yi Sun		
1/17/2010	Cindy Yu			Milly Wen	610-594-7443	milly_wen@hotmail.com
1/24/2010	Xiaochun Wang	610-296-8189	xiaochun_wang@yahoo.com	Wei Du	610-203-2805	wd6688@gmail.com
1/30/2010	Sheng Yao	610-692-0722	sheng2k@gmail.com			
2/7/2010	Snow Day					
2/14/2010	Chinese New Year Gala					
2/21/2010	Ruwei Chen	610-524-5861	rwchen6465@yahoo.com	xiaowen yang	610-344-9880	yang.xiaowen@hotmail.com
2/28/2010	KaiKe Wan	610-363-7867	kaikewan@yahoo.com	Jinsheng Chen	610-240-0749	Jinsheng2000@yahoo.com
3/7/2010	Jinsheng Chen	610-240-0749	Jinsheng2000@yahoo.com			
3/14/2010	Song Liu	610-905-6979	songliu25@yahoo.com	Laura Shen	610-628-1262	wyang66@yahoo.com
3/21/2010	Henlen Huang	610-407-4682	c_helen_huang@yahoo.com			
4/11/2010	Jianchao Li	610-405-7255	jianchao.li@yahoo.com			
4/18/2010	Song Liu	610-905-6979	songliu25@yahoo.com			
4/25/2010	Shawn Li	610-296-8189	shuanfangli@yahoo.com			
5/2/2010	Bei Zhang	610-648-0286	beizhang8@yahoo.com			
5/9/2010						
5/16/2010	Nancy Chen	215-789-9826	nancy8chen@yahoo.com			
5/23/2010						
5/30/2010						
6/6/2010						
6/13/2010						
6/20/2010						

* Please arrive at 12:55PM EST for your assigned date of duty

** Please arrive at 2:55PM EST for your assigned date of duty

*** If for any reason, you can not make it on the scheduled date, please exchange your date/time with another parent, and notify PC ahead of time

Main Responsibilities

1. Ensure No food or drink (except water) in school building other than cafeteria -- 除在食堂内, 不可在教学楼里吃任何食品, 喝任何饮料。
2. During Recess time or anytime -- No yelling, shouting, chasing and fighting in hallway -- 请勿在楼道里大声喧哗和追跑打闹。
3. Ensure kids stay in the school building at all time -- 防止孩子到教学楼外玩耍
4. Assist the School Admin Team in daily operations included copying, distributing and any assigned duties.
5. Encouraging and scheduling parents-on-duty
6. Educate kids to leave classroom as tidy as you found it -- 不得擅自用, 拿走, 损坏学校的电脑, 教具, 墙报, 或其它物品。
7. Educate kids to respect local school and teacher's properties. Do not write on board or erase other people's writing without teacher's permission --
8. Make sure ring the bell at 1:00 pm, 1:50 pm, 2:00 pm, 2:50 pm, 3:00 pm, 3:50 pm, 4:00 pm and 4:50 pm.